

**Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 6 August
2013 at 7.00 pm**

Present:- Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, R Kirk, S Jackson and G Readman
Mrs J Leng (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr H Atkinson (Cemetery
Superintendent), PCSO Scott and 40+ Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr Fletcher, Cllr Hudson and Mrs Dumphy (D&S Reporter).</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> Proposed development on Station Road. A number of letters had already been received by the Parish Council expressing concerns in relation to the proposed development. Leaflets advertising a public consultation event that would take place on 20 August 2013 had been circulated to 700 households within the Village and adverts were due to be placed in the local media. A number of residents spoke expressing their concerns in relation to the proposed development. The Parish Council informed those present that to date there was no planning application submitted but they asked people to put their concerns in writing to Hambleton District Planning Department copied to the Parish Clerk, they also encouraged attendance at the event scheduled to take place on 20 August 2013. It was agreed that a petition document would be produced and placed in the Great Ayton Discovery Centre along with further information. The Clerk was asked to contact the consultancy firm and request that they arrange for the leaflet to be distributed to the rest of the Village. School Farm Accident – resident requested that consideration be given to placing a bollard outside the cottage opposite School Farm following an incident when a car had rolled down the farm lane into the property. No further incidents of this kind had been reported to prior to this one so it was not viable at this stage. Bins on the High Green – Mr Winterschluden provided photographic evidence of the bins on the High Green overflowing over a three day period. He advised that the bins outside the shops and in the arcade were not overflowing, so it was mainly down to the cartons from people eating their fish and chips on the High Green. Cllr Greenwell advised that she had requested that the double bin with a dog bin in the middle that was on the island between the High Green and the Tourist Information car park be moved to the High Green when the new recycling bin was installed. Unfortunately the bin was in such a poor state of repair that this was not possible, Cllr Greenwell has requested that another bin be identified this would then be placed on the High Green. It was also noted that the bins had not been emptied over the weekend, this issue would be raised with Street Scene.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 2 July 2013</u> The minutes of the Parish Council Meeting held on Tuesday 2 July 2013 were approved and signed.</p>
5	<p><u>Police Report</u> PCSO Scott presented the Police Report. Theft of landrovers continues to be a problem along with catalytic converters and oil. The public were also encouraged to ensure that their sheds and garages were securely locked following a number of reported thefts or</p>

	<p>attempted thefts. The Police had also launched a new campaign called 'Not Sure' to try and target the ongoing problem of distraction burglaries.</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Nothing to report.</p> <p>Allotments Nothing to report.</p> <p>Play Area The Clerk confirmed that the 20 year lease document was nearly complete ready for signature. The Clerk had obtained some prices for replacing the 5 a side goal posts in the Play Park and had contacted Dave Goodwin and spoke with a member of his team who had confirmed that they do not have a dedicated supplier and the only conformity requirement was that they met the British Standard. Cllr Mrs Brown requested that the purchase of goal posts be deferred until the layout of the Play Park was complete. Agreed.</p> <p>Grass Cutting The Clerk was asked to contact Highways and request that they cut the left hand side verge from the Garage to the Great Ayton sign as this is a narrow verge and would be to dangerous for the Cemetery Superintendent and Assistant to cut without traffic been advised it was taking place. Ongoing.</p> <p>Part Night Street Lighting The majority of the requests submitted to Highways following the last meeting had been taken on board, they had advised that they were not aware of any anti social behaviour problems in the Library Car Park or the High Street and said that they had discussed this with the Police, however, they have agreed to monitor the situation.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u></p> <p>Village Hall – The railings were painted and awaiting the installation of the new notice board. Open.</p> <p>Low Green Parking – The Clerk had received the order which confirmed that the yellow lines would be painted over the Summer months. The Clerk had requested that Highways also refresh the disabled parking bay on Park Square at the same time. Open.</p>
8	<p><u>Planning Report</u></p> <p>13/00188/FUL – 13 Linden Road – Replacement of existing garage and formation of new driveway and access and single storey extension as amended by plan received by Hambleton District Council on 21 May 2013 and 3 July 2013. Clerk to ask for clarification as to what the amendment is as it is unclear in the plans received.</p> <p>13/00870/FUL – Bridge Guest House, 5 – 9 Bridge Street – Alterations to existing dwelling and café to form 2 dwellings and an office as amended by plans received by Hambleton District Council on 9 July 2013. No observations.</p> <p>13/01445/FUL – 19 Linden Avenue – Construction of a single storey extension to existing dwelling. No observations but wanted reassurance that the neighbours have been consulted.</p> <p>13/01371/FUL – Garden House, Station Road – Application for planning permission to replace an extant planning permission in order to extend the time limit for implementation for the construction of a detached domestic garage with games room above. No observations.</p>

	<p>13/01093/FUL – 84 Newton Road – Proposed extension to rear of dwelling. No observations but wanted reassurance that the neighbours have been consulted. Applications Approved.</p> <p>13/01079/FUL – 7 Byemoor Avenue – Garage conversion with pitched room over front elevation.</p> <p>13/01038/FUL – 27 John Street – Proposed single storey extension to rear of existing house.</p> <p>13/00962/FUL – 69 Roseberry Crescent – Proposed extension to existing house.</p> <p>13/00646/FUL – Great Ayton Police Station – Alterations and extension to former Police Station to form a dwelling.</p> <p>13/01111/FUL – Co-operative Food, 117 High Street – Alterations to existing shop front.</p> <p>Other Planning Information</p> <p>Bank Flow Farm – Clerk had reported to Hambleton District Council that cattle were grazing on the top which is an SSI area and that they had built a road development. – awaiting response.</p>
9	<p>Correspondence and Information Report</p> <p>NYCC – Hambleton Area Committee – Election to fill vacancies for co-opted Member. Complete.</p> <p>Bilsdale Tree Services – Copy of Public Liability Insurance for 2013 – 2014. Noted.</p> <p>NYCC – Response to Part Night Street Lighting. Noted.</p> <p>Cllr Fletcher – Website. Deferred to next meeting.</p> <p>NYCC – Response from Andrew Brown Re: Cut through alongside No. 36 Romany Road. Clerk to forward response to Mr Simpson.</p> <p>Great Ayton U13's Football Club – Note of thanks for the donation towards their new kit. Noted.</p> <p>1st Great Ayton Scout Group – Request for a donation towards the Bonfire and Firework Event to be held in November 2013. £150 donation from Chairman's fund agreed.</p> <p>Hambleton District Council – Highways Agency Noise Actions Plans. Noted.</p> <p>NYMNPA – Design Guide 5 – New Agricultural Buildings. Noted.</p> <p>Joyce Moore – Complaint in relation to paint on a seat that had got onto her trousers. Agreed to pay her a non prejudice payment of £20.</p> <p>Ian Smithson – Offer to carry out Internal Audit Work. Noted.</p> <p>NYCC – Great Ayton Low Green – No waiting at any time order. Noted.</p> <p>Esk Valley Railway – Annual Review featuring the work undertaken to improve Great Ayton Station. Noted.</p> <p>Hambleton District Council – Developing Parish Liaison. Clerk to respond.</p> <p>Mrs Snowdon- Meeting and follow up letter – requesting a hedge obstructing a path to be cut back and discussion about yellow lines on the Low Green and request to refresh the disabled bay at Park Square. All actioned.</p> <p>Police & Crime Commissioner – Poster seeking Special Constables in North Yorkshire. Noted.</p> <p>Lewis Jukes – Dispute on Mill Terrace. Closed.</p> <p>Mr & Mrs Stokeld – Letter with petition opposing any proposed development on the Greenfield land to the North of Station Road, part of the former Fry Estate. Noted.</p> <p>Hambleton District Council – Local Plan Review Workshops. Noted.</p> <p>The following items for information were all noted:-</p> <p>SLCC – The Clerk Magazine July 2013.</p>

	<p>Forewind – Annual Review 2013. Campaign to Protect Rural England – North East Newsletter Summer 2013. Clerks & Councils – Draft Newsletter July 2013. Rural Services Network – Weekly E-mail Digests. Action for Market Towns – Event Flyers. Editor – North Yorkshire Now Newsletter July 2013.</p>
10	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse asked that any members with evidence and further details of the problem e-mail direct to report. Ongoing. Flooding on Easby Lane – Further flooding reported during the recent heavy rain. The collapsed drain was now repaired so the situation would be monitored to see if this resolved the flooding problem. Ongoing. Footpath behind Cliffe Terrace – No change. – Advised that this was still on the future action list but was not seen as a priority. Clerk had reported the state of the pathway and requested that this be tidied as a matter of safety as it is the route for children attending Roseberry School. Ongoing. Hall Fields Project – No change – The Project had been submitted as one of the S106 Public Open Space, Sport and Recreation Action Plans. Clerk had contacted Nicky Smith who advised that having this supported by a charity would not make if qualify for additional funding. She advised that this was a very difficult project to secure funding for. Cllr Jackson suggested approaching the Public Rights of Way Department with a request for them to have a look at it with a view to improving the walk ways. The Clerk had contacted PROW who had responded saying that this is a project they had to do on their list for future action. Ongoing. Highways Issues White Lines at the Low Green – advised that the work was carried out last year – Open – Clerk had asked Highways to look at them again as the parking bays do not appear to have been repainted. Gates – Report received that two gates in Suggitts Fields were requiring repair work. PROW had advised that they had added them to their work schedule, with one gate has been temporarily repaired. Ongoing.</p>
11	<p><u>Accounts Report</u> The total payments made were £799.94 The total receipts received were £240.00</p>
12	<p><u>Councillors Reports</u> Cllr Mrs Brown reiterated that the streets around the village were in need of a thorough clean and the concerns raised that bins had not been emptied over the weekend. Cllr Jackson asked when they would receive an accounts update. The Clerk confirmed that this would be provided to the next meeting. Requested an update in relation to the properties at 103 and 105 High Street. Cllr Kirk confirmed that 105 High Street was owned by Hambleton District Council and was currently</p>

<p>vacant. He also advised that Hambleton District Council were considering proposals and options in relation to purchasing the now empty property at 103 High Street, they have until the end of September to make a decision.</p> <p>Cllr Kirk reported that the footbridge at the bowling green was rotting away and would require repair work in the future.</p>
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GREAT AYTON PARISH COUNCIL – MEETING 6 AUGUST 2013

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	Investigations into replacement play equipment. The Play Area has been allocated £3556.00 from S106 funds this will be paid direct to the Parish Council who will then transfer the funds to the Play Area Charity Account. Proof of expenditure must be provided and the allocated funds must be spent within 12 months.	Clerk had contacted the Solicitors and they are in the process of drawing up the 20 year lease.	Open.
	Goal posts – reported that they needed to be replaced.	Clerk had contacted Dave Goodwin as requested and was awaiting further information.	Open.
Grass Cutting	Discussion around whether verges should be cut or left to grow to encourage the growth of wild flowers.	Cllr Moorhouse to report back following her meeting with the Highways team in relation to what should and should not be cut back in relation to the verges.	Open.
Street Lighting	Proposal to switch some lights between the hours of midnight and 5.00 am.	Comments fed back and a response received and circulated.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 6 AUGUST 2013

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
13/00188/FUL – 13 Linden Road	Replacement of existing garage and formation of new driveway and access and single storey extension as amended by plan received by Hambleton District Council on 21 May 2013 and 3 July 2013.	
13/00870/FUL – Bridge Guest House, 5-9 Bridge Street	Alterations to existing dwelling and cafe to form 2 dwellings and an office as amended by plans received by HDC on 9 July 2013.	
13/01445/FUL – 19 Linden Avenue	Construction of a single storey extension to existing dwelling.	
13/01371/FUL – Garden House, Station Road	Application for planning permission to replace an extant planning permission in order to extend the time limit for implementation for the construction of a detached domestic garage with games room above.	
13/01093/FUL – 84 Newton Road	Proposed extension to rear of dwelling.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
13/01079/FUL – 7 Byemoor Avenue	Garage conversion with pitched roof over front elevation.
13/01038/FUL – 27 John Street	Proposed single storey extension to rear of existing house.
13/00962/FUL – 69 Roseberry Crescent	Proposed extensions to existing house.
13/00646/FUL – Great Ayton Police Station	Alterations and extension to former police station to form a dwelling.
13/01111/FUL – Co-operative Food, 117 High Street	Alterations to existing shop front.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Awaiting response to concerns in relation to grazing cattle on the top of the bank.	

GREAT AYTON PARISH COUNCIL – MEETING 6 AUGUST 2013
CORRESPONDENCE AND INFORMATION REPORT
CORRESPONDENCE

Sender	Information	Action
NYCC	NYCC – Hambleton Area Committee – Election to Fill Vacancies for Co-opted Member (previously circulated, completed and returned).	
Bilsdale Tree Services	Copy of Public Liability Insurance for 2013-14.	
NYCC	Response Re: Street Lighting (previously circulated).	
Cllr Fletcher	Website – what should / should not be included.	
NYCC	Response from Andrew Brown Re: Cut through alongside No. 36 Romany Road (previously circulated).	
Great Ayton U13's Football Club	Note of thanks for the donation towards their new kit.	
1 st Great Ayton Scout Group	Request for a donation towards the Bonfire and Firework Event to be held in November 2013 (previously circulated).	
NYCC	Highways Agency Noise Actions Plans (previously circulated).	
NYMNPA	Design Guide 5 – New Agricultural Buildings	
Joyce Moore	Complaint in relation to paint on a seat and damage to a pair of trousers (previously circulated).	
Ian Smithson	Offer to carry out Internal Audit work (previously circulated).	
NYCC	Great Ayton Low Green – No waiting at any time order.	
Esk Valley Railway	Annual Review featuring the work undertaken to improve Great Ayton Station.	
NYCC	Developing Parish Liaison (previously circulated).	
Mrs Snowdon	Meeting and follow up letter – requesting a hedge obstructing a path to be cut back, discussion about yellow lines on the low green and request to refresh the disabled bay at Park Square.	
Police & Crime Commissioner	Poster seeking Special Constables (displayed in notice board).	
Lewis Jukes	Dispute on Mill Terrace (previously circulated).	Closed.
Mr & Mrs Stokeld	Letter with petition opposing any proposed development on the Greenfield Land to the North of Station Road, part of the former Fry Estate (previously circulated).	
HDC	Local Plan Review Workshops (previously circulated).	

INFORMATION

Sender	Information
SLCC	The Clerk Magazine July 2013
HDC	Update July 2013
Forewind	Annual Review 2013
Campaign to Protect Rural England	North East Newsletter Summer 2013
Clerks & Councils	Direct Newsletter July 2013
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletter July 2013 (previously circulated).
Action for Market Tows	Event information (previously circulated).

GREAT AYTON PARISH COUNCIL – MEETING 6 AUGUST 2013

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWE Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	As requested the Clerk had contacted PROW for an update – response received advised that there was no further information at this stage. Further concerns reported as requested.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates.	Report that a drain had collapsed at the end of a driveway on Easby Lane, it was due to be repaired by Northumbrian Water.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list but not seen as a priority. Clerk has contacted PROW requesting that the footpath be cleaned and cleared of all the overgrowing weeds.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request. Clerk had contacted Nicky Smith as requested and ascertained that having charitable support would not lead to additional funding.	Clerk to contact PROW to ask them to look at the pathways. PROW had confirmed that this was also on their list for future action.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Common Land PROW Easby Lane to Suggitt's Field	HDC enforcement officer dealing with matter; appears to be in contravention of original planning application. Solicitor suggested wait for HDC's response before spending any funds.	Cllr Hudson had not received any response it was therefore agreed that this item should be closed.	Closed.
Highways Issues	Low Green – white lines. Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Clerk was advised that the lines had been repainted last year, however Clerk has advised that only one side of the carriageway was painted and requested that the other side be done.	Open.
	Parking issue at the Low Green opposite Marwood School and the Conservative Club. Correspondence received was forwarded with support from the Parish Council to look at options	Clerk advised that the lines would be painted over the summer holiday break. Clerk had requested that	Open.

	on how to resolve the problem. One proposal was to consider parking time restrictions. The Committee had agreed to the painting of the yellow lines, however, the work would not be carried out until an area of complaint had been dealt with.	whilst painting these yellow lines that they refresh the disabled parking bay in Park Square.	
Gates	Report received that two gates in Suggitts Fields were requiring repair work.	Reported and added to works programme for repair. One gate had been temporarily repaired.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 6 AUGUST 2013

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr Howard Atkinson	Mobile Phone Top Up – Cemetery	10.00	49.78
	Blind for new Cabin – Staff Amenity	19.98	
	44 miles at 0.45p per mile to Stockton – General Admin	19.80	
Thompson’s Hardware	Toilet Rolls – Public Conveniences	27.00	329.67
	Plants and maintenance products – POS	226.16	
	Items for new Cabin – Staff Amenity	76.51	
Julie Leng	Postage – General Admin	11.00	37.10
	BT Phone Bill – General Admin	26.10	
Sam Turners & Sons	Starline & Poly Refuse Sacks	POS	78.31
W. Eves & Co Ltd	Fuel	Grasscutting	DD 222.21
Safechem	Urinal Blocks	Public Conveniences	11.47
Farmway	Roundup Biactive	POS	71.40
TOTAL			799.94

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent for 1 August 2013	Garage Rent	25.00
Weatherills	Additional Inscription	Cemetery	50.00
Lord’s Monumentals	Erection of headstone	Cemetery	100.00
Ayton Funeral Services	Interment of Ashes	Cemetery	65.00
TOTAL			240.00